

## **Heightened Awareness**

(Get your Attention)

This means a potential MAY exist for an unusual situation and all parties should have heightened awareness to react as needed.

- Follow school's communication plan for information.
- Limit movement to and from your classroom.
- Be accountable for all students.
- Be on the lookout for unusual behavior both in and outside of the school.
- Check exterior doors to make sure they are secure.

## **Secure Your Area of Responsibility**

(Classroom, hallway, etc.)

Specific incident within your area of responsibility. (Medical, threat to self or others)

- Execute **Alert** methods.
- Secure all people within your immediate area. (May require you to move to a more secure area.)
- Lock or Secure doors.
- Monitor/use communication devices.
- May release by intercom or other personal contact.

## **Secure Perimeter**

(On Alert)

A potential threat or danger does exist within the community/neighborhood and all parties should be aware to react as needed.

- Execute **Alert** methods.
- Secure all people within the building.
- Lock external doors.
- Cover windows.
- Stay in secure area within the building until further notice from administration or law enforcement.
- Monitor/use communication devices.
- Requires leaving unsecure areas such as fields, gym, playground, or library to a secure area.
- Continue with instruction.
- May release via intercom.

## **Lockdown**

(Immediate threat)

Recognition of Danger. Take immediate action using the safest and best option for survival.

- Execute **Alert** methods.
- Secure yourself and others by assessing and using available information to decide if you should; HIDE (Secure and/or Barricade), RUN (Intelligent Escape) or FIGHT (Defend and Protect).

### **HIDE: (Secure and/or Barricade)**

Lock doors, Lights off, Barricade entry, Quiet, Stay in place.

### **RUN: (Informed Escape)**

Evacuate to safer location, Remain with your group, Call 911 when safe, Follow HIDE protocol.

### **FIGHT: (Defend and Protect)**

As a matter of survival engage the intruder with any means necessary.

- Monitor/use communication devices.
- Release only by administration or law enforcement.

*Intruder drills will be practiced throughout the year. Follow verbal commands as given. This is a learning opportunity for all school staff and students.*

Crisis Management is a central component of comprehensive school safety. The administration, faculty, and staff of Troy City Schools consider school safety a top priority in providing an environment conducive to the highest levels of teaching and learning. A safety plan representing the district and each school has been developed to help insure the safety and security of all students, staff members, and visitors. The plan places a premium on safety and security without restricting the opportunity for parents and community members to have access to and participate in the instructional and extracurricular components of our system. Anyone entering a campus or an extracurricular activity associated with Troy City Schools is expected to follow the established policies, procedures, and directives of school personnel.

***Please contact the school or local law enforcement with any security issues or threats regarding your schools.***

### ***Troy City Board of Education***

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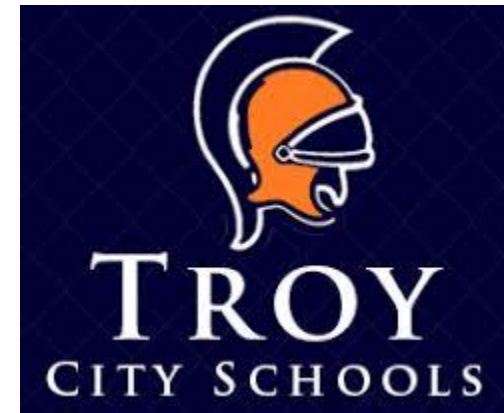
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***Trojans Committed to Success***



# **Emergency Operations Plan**