

Parental Procedural Rights

As a parent or guardian of a child with a physical or mental disability, you have procedural rights under Section 504 of the Rehabilitation Act of 1973. The intent of the law is to keep you fully informed concerning decisions made about your child and to inform you of your rights if you disagree with any of these decisions.

You can expect the school district to notify you when your child has been identified as a student who needs or is believed to need accommodations because of his or her disability. You can expect the school district to notify you when your child has been evaluated as a child who needs or is believed to need accommodations because of his or her disability. You can expect the school district to notify you when your child has accommodations made for his or her disability.

You may examine the files, documents, and records regarding the identification, evaluation, or accommodations of your child upon your request.

If you have any questions or disagree with the school district regarding the identification, evaluation, or educational placement of your child, you may contact your 504 School Representative or Dr. Christie Armstrong, Director of Instructional Support Services, Troy City Board of Education, at 334-566-3741.



Troy City Schools

PARENT INFORMATION

358 Elba Highway
Troy, Alabama 36079
334-566-3741

TROY CITY SCHOOLS

Section 504 of the Rehabilitation Act of 1973



Mrs. Cynthia G. Thomas,
Superintendent

P A R E N T I N F O R M A T I O N

Section 504 of the Rehabilitation Act of 1973?

What is Section 504 of the Rehabilitation Act of 1973?

Section 504 is civil rights legislation that prohibits discrimination against persons with a disability in any program receiving federal financial assistance. This legislation defines a person with a disability as anyone who:

- Has mental or physical impairment which substantially limits one or more major life activities (major life activities include: caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working)
- Has a record of such impairment; or
- Is regarded as having such an impairment.

Troy City Board of Education recognizes its responsibilities to identify, evaluate, and, if a child is determined to be eligible under Section 504, to afford access to a free and appropriate public education.

Referral Process:

Students who are experiencing difficulties in school may be referred for consideration for evaluation and assessment for Section 504. As a parent, you may discuss your concerns regarding the progress of your child in school with the teacher(s), school counselor, or administrator for further consideration and review.

A referral for consideration of a 504 for your son or daughter begins the process to determine eligibility.

Positive communications between home and school is essential. Parents can help shape their child's academic successes and behavior by their interest and support of homework and assignments.

- Help your son or daughter set a consistent time and place for homework and reading.
- Provide good lighting, paper, pencils, erasers and other equipment necessary
- Make expectations clear
- Help determine total length of study time at home (ask teacher)
- Divide homework and projects into parts and allow time for breaks
- Establish a place where homework and projects should be left overnight

- Help your son or daughter establish routines and consistent procedures
- Be open and responsive to suggestions made by your student's teacher
- Keep the school nurse informed of any medication or changes in medication that might affect your child or his/her performance at school.



For information please contact:
Dr. Christie Armstrong
Director of Instructional Support Services
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