## TROY CITY BOARD OF EDUCATION

P. O. BOX 529 • TROY, AL 36081 358 ELBA HIGHWAY • TROY, AL 36079 PHONE (334) 566-3741 • FAX (334) 566-1425

VENDOR # \_\_\_

## REQUISITION PURCHASE ORDER

THIS NUMBER M	UST APPE	AR ON
ALL PACKAGES.	FREIGHT	BILLS,
INVOICES, ETC.		

SEND A COPY OF INVOICE WITH ORIGINAL BILL OF LADING

EACH PURCHASE ORDER MUST BE INVOICED SEPARATELY

ALL SHIPPING CHARGES MUST BE PREPAID

WE DO NOT ACCEPT BACK ORDERS

V E Z D O R								S H - P T O		
CHAPTER I	CHA	PTER II	STAT	E VO	C. FED.	VOC.	TITLE 68	GENERAL FU	IND CNP	SP. ED. SP. ALLOC.
DATE OF ORDER		DATE REQUI	RED		SHIP VIA			F.O.B.		THIS ORDER IS A
QUANTITY	CTATE O	SERIAL NO	CATALO	NO.		DIFASE	SUPPLY THE FOLLO	WING ITEMS	UNIT P	CONFIRMATION  RICE TOTAL PRICE
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	Ď	O NOT DEVIA	TE FROM	THI	ORDER IN ANY	WAY WITH	OUT OUR PERMISSI	ON		
MATERIALS To the Superir					1	DATE		20	TOTA	IL [
I hereby certif	y that th		s as chec	<b>xed</b>	have been receiv	ed in good	condition.			
Exceptions (Note: If shipm Freight Bill wit	ent rec		order, or i	fany	part of shipmen	t was lost i	by carrier, so note on	Freight Bill before s	igning carrier's deliv	ery receipt and attach copy of
		:	Signed_					Title		
RE	QUEST	ED BY		-		·		FUND/SUBJECT		148712
AF	PROVE	D BY		-					SUPT. (NOT VAL	D UNLESS SIGNED)
		outline	d bill or t	ills is	/are correct, due a	nd unpaid.	by certify that the about			
		Subsc	เพษบ สกด	∍w∪i	(Seal)	·	_ uay 01	,	Nota	ry Public